

# Eligibility Criteria for Serving on Holt Community Centre Executive Committee



## 1. Age Requirement

- Must be at least 18 years of age.
- Youth advisory positions may be available for individuals aged 16–17.

## 2. Commitment to the Mission

- Must demonstrate a genuine interest in and alignment with the mission, values, and goals of the charity.
- Willingness to act as an ambassador and advocate for the charity in the community.

## 3. Experience and Skills

- Desirable but not essential, prior experience in nonprofit, community service, fundraising, finance, governance, or other relevant areas is preferred.
- Specific skills (e.g., legal, financial, communications, healthcare, safeguarding) may be required depending on the role.

## 4. Time Commitment

- Willing and able to commit the necessary time to attend meetings, participate in events, and contribute to projects.
- Attendance at a minimum number of committee meetings annually.

## 5. Legal and Ethical Standing

- Must not have been disqualified as a company director or charity trustee.
- Must not have any unspent criminal convictions related to dishonesty, fraud, or financial misconduct.
- Must be in good legal and ethical standing.
- Must provide a basic DBS check, but could be requested to undertake enhanced DBS dependant on role

## 6. Conflict of Interest Disclosure

- Must fully disclose any potential conflicts of interest.
- Must agree to act in the best interest of the charity at all times.

## 7. References and Background Checks

- May be required to provide professional or personal references.
- Background checks may be conducted as part of the onboarding process.

## 8. Residency

- Must reside in Holt and surrounding area, and have legal status to volunteer/work in the United Kingdom.

## 9. Code of Conduct

- Must agree to abide by the charity's Code of Conduct, confidentiality agreement, and any governance policies.